AICTE Mandatory Disclosure

Mandatory Disclosure	: Updated on 24-04-2022
1. AICTE Perm. Institution No.	: 1-445612621
Period of Last approval	: 2021 to 2022

2. Name of the Institution

Name of the Institution	:	Govt. Polytechnic College, Harda
Address of the Institution	:	Indore Road, Harda
City & Pin code	:	HARDA - 461331
State/UT	:	M.P.
Phone number with STD code	:	07577-292013
Office hours at the Institution	:	10.00AM to 05.30 PM
Academic hours at the Institution	:	10:30 AM to 5:00 PM
Email	:	prinpoly.hrd@mp.gov.in
Website	:	www.gpcharda.ac.in
Nearest Railway Station (dist in Km)	:	Harda (HD) 2 KM
Nearest Airport (dist in Km)	:	INDORE (IDR) 150 KM

3. Type of Institution

Type of Institution	:	Government

4. Name of the organization running the Institution

Name of the organization running the Institution	:	Directorate Of Technical Education(DTE)
Type of the organization	:	Trust
Address of the organization	:	Bhopal
Website of the Organization	:	www.mptechedu.org

5. Name of the Affiliating University

Name of the affiliating University	:	RGPV
Address	:	Bhopal
Website	:	www.rgpvdiploma.in
Latest affiliation period	:	2021 – 2022

6. Name of Principal

Name of Principal / Director	:	Mr. Vijay Kumar Tiwari
Designation	:	Principal

Phone number with STD code	:	07577-292013
FAX number with STD code	:	07577-292013
Email	:	prinpoly.hrd@mp.gov.in
Highest Degree	:	M.Tech.
Field of specialization	:	Geo Tech.

7. Academic Council Members

S.NO	CATEGORY	DESIGNATION	NAME
1	Chairman	Principal	Mr. Vijay Kumar Tiwari
2	Academics	Workshop Superintendent	Mr. R. V. Patil
3	Heads of the Departments	1. HOD – Mechanical Engg. (I/C)	Mr. M. K. Saran
4		2. HOD – Electrical Engg.	Dr. J. S. Uprit
5		3. HOD – Computer Sci. & Engg. (I/C)	Mr. Rajesh Kumar
6		4. HOD – Civil Engg. (I/C)	Mr. Shubham Agarwal
7	Industry connect	TPO (I/C)	Mr. Vikas Bhumarkar

8. Executive Component: Organization Chart and Process

9. Student Feedback on Institutional Governance/faculty performance

A student feedback mechanism is available in the institution. Twice in a semester, the students provide the feedback of staff in the prescribed format.

Govt. Polytechnic College, Harda
STUDENTS EVALUATION FORM:

Year : Semester: Dept. Date:

Sl No	Name of the Subject	Name of the staff member	Good	Satisfactory	Not satisfactory
1					
2					
3					
4					
5					

10. Grievance redressal mechanism for faculty, staff and students

- System for Redressal of grievances of faculty, staff and students
- The management of the college follows an open system of administration and grievances from staff and students are given the utmost attention.
- Complaints and suggestion boxes are kept at a number of places in the campus and also in the hostels.
- The suggestions and complaints are carefully looked into and remedial measures undertaken. Responses are also publicized through notice boards.
- In case of indiscipline, a committee appointed by the principal enquires into the matter by calling witnesses and recommendations are made about the action to be taken by the management.
- Grievances regarding the staff in terms of salary, promotions etc., are carefully looked into by the HR department in consultation with the Principal and remedial measures taken.
- Class Committee meetings are held in which grievances of students are taken note of and remedial measures taken.
- A student welfare officer looks into the welfare of the students and advises the management for necessary action.

11. Department wise Details

- Mechanical Engineering
- Electrical Engineering
- Computer Science and Engineering
- Civil Engineering

12. Department wise Teaching Faculty – Detailed – AICTE – Bio-data Form

- Mechanical Engineering
- Electrical Engineering
- Computer Science and Engineering
- Civil Engineering

FACULTY MEMBERS

S.NO	CATEGORY	DESIGNATION	NAME
1	Chairman	Principal	Mr. Vijay Kumar Tiwari
2	Academics	Workshop Superintendent	Mr. R. V. Patil
3	Heads of the Departments	1. HOD – Mechanical Engg. (I/C)	Mr. M. K. Saran
4		2. HOD – Electrical Engg.	Dr. J. S. Uprit
5		3. HOD – Computer Sci. & Engg. (I/C)	Mr. Rajesh Kumar
6		4. HOD – Civil Engg. (I/C)	Mr. Shubham Agarwal

S.NO	CATEGORY	DESIGNATION	NAME
7	Industry connect	TPO (I/C)	Mr. Vikas Bhumarkar
8	Lecturers (General Section)	Lecturer	Ms. Abhiruchi Singh
9		Guest Lecturer	Ms. Kavita Thakur
10		Guest Lecturer	Ms. Varsha Rai
11		Guest Lecturer	Ms. Roshni Tiwari
12	Lecturers (Mechanical)	Lecturer	Mr. M. K. Saran
13		Lecturer	Ms. Sangeeta Gupta
14		Lecturer	Mr. Vikas Bhumarkar
15		Lecturer	Mr. Sanju Nawde
16		Guest Lecturer	Mr. Rajesh Rajgure
17	Lecturers (Electrical)	Lecturer	Mr. C. S. Chouhan
18		Lecturer	Mr. Vijay Ningwal
19		Guest Lecturer	Mr. Ajay Nagar
20		Guest Lecturer	Mr. Naved Khan
21	Lecturers (Computer Sci.)	Lecturer	Mr. Rajesh Kumar
22		Guest Lecturer	Mr. Amit Gour
23		Guest Lecturer	Mr. Rishabh Pastariya
24		Guest Lecturer	Ms. Parul Shriwas
25		Guest Lecturer	Mr. Rakesh Kumar Chhattani
26		Guest Lecturer	Ms. Deepti Upadhayay
27	Lecturers (Civil)	Lecturer	Ms. Archana Bakhatyapuri
28		Lecturer	Mr. Shubham Agarwal
29		Guest Lecturer	Mr. Ram Avtar Patel
30		Guest Lecturer	Mr. Rahul Saini
31		Guest Lecturer	Mr. Abhishek Purohit

13. Admission Quota

Admission Quota	:	**Engineering & Technology**
Entrance Test/ Admission Criteria	:	Govt Admission - Based on the marks in Entrance Test (Pre-Polytechnic Test) and marks in 10th Examinations (Science + Mathematics)
Fees in rupees	:	Govt Admission: last year Rs. 7,500/-

Number of Fee Waivers offered	:	**Year**	**No. of Students**
		2020	09
		2021	09
		2022	09
Admission Calendar	:	June to August	
NRI Quota	:	NO (But Applied For. We will get)	

14. Infrastructural Information

- Class Room
- Laboratories
- Workshops
- Library
- Seminar hall
- Hostel
- Placement Training
- Transport Facilities
- Girls Common room

15. Academic Sessions

Academic Sessions	:	**Engineering & Technology**
Examination System, Year /Semester	:	Semester Pattern @ Two semester per year
Period of declaration of results	:	within 1 – 2 months after closure of examinations

16. Counselling / Monitoring

Counselling / Monitoring	-	Regular Counselling for students by faculty advisors once every Month.
Career Counselling	-	Done during faculty advising regularly and also by department Placement coordinators.

17. Students Activity Body

Cultural Activities

- Every Year, there is an amazing number of participants.

Sports activities –

- Facilities available in the Sports are
    - Cricket
    - Badminton Courts
    - Thug & War
    - Kho-Kho
    - Kabaddi

Literary Activities

- The English Development Club (EDC) aims at developing the students' overall personality with the main focus on communication skills.
- The following activities are conducted under the auspices of the EDC in order to develop the students talent:
    - Group Discussion
    - Debates
    - Oral Presentations
    - Role plays
    - Interview techniques
    - Poetry Writing

- Participation in these programmes gives them a face lift to take on the ever challenging world of productive activity.

Magazine/Newsletter

Industrial Visits/Tours: Industrial Visits/Tours Arranged

Alumni activities: Every Year Alumni day is arranged for each department

18. Name of the Information Officer for RTI

Name of the Information Officer for RTI	: Shri. R. V. Patil
Designation	: Workshop Superintendent
Phone Number	: 07577-292031
Email	: prinpoly.hrd@mp.gov.in

****